**Minutes – AGM 2023**

Wallangarra Adult Riding Club, Inc

15th January 2023

**Open:** 10:11

**Present:** Tina Larcombe-Day, Ingrid Cookshanks, Bobby Spence, Caren Earl, Carolyn Meighan, Beck Morgan, Sandee Llewellyn, Stacey Summers, Teens Kelly, Caitlin Croonen, Katelin Fantul, Alicia Sams-Hayes, Karina Lodge, Katherine Sturges, Gemma Lee, Caitlin Rosenberg, Lisa Stoddart, Belinda Moreton, Vikki Lynn, Hayley McGrath, Tamarin Smith, Shana Dodge, Corinne Smith, Jess Smith, Michaela Fenner, Georgia Blackburn, Elle Delahaye, Louise Shaw, Claire Hurst, Jessie Barbour, Kate Dowsett, Shari Lindo, Jane Havilah-Burt, Pixie Stott, Kelly Kent, Jo Smith, Lexy DeGravin, Stacey Donovan, Renee Carpenter, Karen Nelson, Meredith Kessell, Sara Vroom, Kerry Burns

**Apologies:** Sue Croonen, Jill Worth, Kerry-Ella McAullay, Cath Macey, Johanna Valon, Rekha Devagnanam, Rosemary Paterson

**Quorum:** *Requires 6 financials members, one of whom is a committee member.* Quorum present, meeting can proceed.

**Previous Minutes:**

2022 AGM held 16th January 2022. Circulated to all 2022 members via email, and available online at <https://wallangarraadultriders.webs.com/>

Chris Kelly moved that minutes be accepted as a true and accurate record. Karen Nelson seconded.

**Business Arising**

* White sand arena
  + White sand arena was completed in 2022, with the surface levelled and sand added, and planks added around the base of the fence to keep the sand contained. Financial details of this are in the Treasurer’s report. WARC had been saving up to complete this for several years, and overall feedback has been positive.
* Two signatories required to approve a payment/transfer from the club bank account
  + Work in progress – some issues with paperwork at CBA. More updates to follow

**Committee’s Annual report**

* Written and presented by Sara Vroom (2022 President). Available below

**Financial report**

* Prepared and presented by Karen Nelson (2022 Treasurer). Available below. Karen went through the debits and credits with the meeting. Rally fees covered instructor fees in 2022, so fees will remain the same for the start of 2023. Overall we are down approximately $10,000 from the beginning to the end of the year, however this is due to the expense of the arena and the club had been setting money aside for several years.

**Membership and Rally Fees 2023**

* Membership $150/year, rallies $40. To be reviewed midyear by committee

**Other Business**

* Rally Day Format
  + Karen Nelson explained to the meeting how to book in for classes and how rally days run. RSVPs and payments are due 7 days prior to the rally. Late RSVPs may not be able to be accommodated. Email Karen and pay into the account. Normal rallies start at 9, please arrive between 8 and 8:15. Feb, March, and sometimes November start at 8 (due to the heat), please arrive between 7 and 7:15. Be punctual, or you will miss part of your lesson. Rally refunds only provided with vet or med certificate.
* Rally Dates
  + See below. All rallies are the first Sunday of the month, except March. The March rally is the final Sunday in February.
* ARCA Challenges
  + 3/year, hosted by different clubs. Dates in rally list below. All members of WARC are eligible to enter and ride in the ARCA challenges and in ARCA classes, as WARC is affiliated with ARCA and EWA.
* Insurance
  + WARC does not provide ANY personal accident insurance to members. We highly recommend you acquire your own via EA/PC/private health/ambulance cover, etc. Please do your own research for what is right for you. Neither EA nor PC insurance includes ambulance cover.
* EA Mandatory Reporting and Concussion Policy
  + The first aider makes the decision to call an ambulance, not the injured person. EA has mandatory reporting policy for reporting concussions, with bans in place about riding post-concussion.
* Manure
  + Please clean up after yourselves and take all manure and hay scraps home with you. Currently we are unable to leave manure at the grounds.

**Dissolution of Committee/Election of 2022 Committee:**

All 2022 committee positions were declared vacant. Some members had nominated for positions in writing prior to the AGM, these are noted with “Nomination” prior to their name.

For positions with no nominations, the meeting called for nominations on the day.

2023 Committee Positions:

* President
  + Sara Vroom
* Vice President
  + Nomination: Tina Larcombe-Day
* Treasurer
  + Nomination: Karen Nelson
* Secretary
  + Nomination: Meredith Kessell
* Rally Organiser
  + Nomination: Karen Nelson
* Newsletter
  + Katherine Sturges
* ARCA reps (x2)
  + Nomination: Sara Vroom
  + Nomination: Meredith Kessell
* Instructor co-ordinator
  + Nomination: Jane Havilah-Burt
* Morning Tea co-ordinator (*the meeting agreed for this position to be shared by the two nominations)*
  + Nomination: Jane Havilah-Burt
  + Nomination: Pixie Stott
* Grounds open/close (x2)
  + Jessie Barbour and Stacey Donovan
* Website co-ordinator
  + Kelly Kent
* Club house maintenance
  + Belinda Moreton and Kerry Burns
* Uniform co-ordinator
  + Kelly Kent
* Pony club liaison
  + Renee Carpenter and Hayley McGrath
* Christmas lunch rally organiser
  + Katherine Sturges and Stacey Summers
* Instructor morning teas
  + Pixie Stotts and Jane HB
* After-rally theory organiser
  + Meredith Kessell and Claire Hurst
* General committee
  + Nil. No general committee in 2023.

All attendees were thanked, and extended an invitation to join members at the Byford Tavern for lunch following the meeting.

**Close**: 10:50